CHIEF ROAD MAINTAINER I

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this class supervises and participates in a wide variety of repair and road maintenance projects on County roads and bridges, as well as easements such as right-of ways. Work includes the layout of jobs sufficiently complex to require advance planning and the maintenance of necessary records and supplies, and while work usually results from written or oral instructions, incumbent exercise considerable independent judgment. This class is distinguished from the Chief Road Maintainer II by scope and complexity of assignment, as well as independence of action and authority to make decisions. Supervision may be exercised over lower-level road maintenance crews, as needed. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Participates in a variety of highway repair and maintenance jobs such as: road, slope, and shoulder re-grading; laying and/or patching asphalt or concrete pavements, gutters, culverts, and catch basins; repairing guard rails, posts, fences, and bridges; painting traffic lanes and maintaining traffic signs; cleaning gutters, drainage culverts, and catch basins; cutting grass and brush; excavating ditches; laying pipes; installing guard rails and fences, and moving equipment and materials;

Operates various types of motorized equipment used in setting posts, cleaning catch basins, trimming trees, cutting grass, etc.;

Inspects all work done by subordinates for proper completion;

Instructs subordinates in proper usage and care of equipment;

Enters and works in confined spaces, such as drainage culverts and catch basins, to perform cleaning, maintenance, and repair tasks;

Requisitions supplies, material and equipment needed;

Maintains records of work progress, equipment and material used, and time and attendance;

Participates in snow removal and flood control operations;

Uses automated systems or other computer application such as word processing, calendar, email and database software in performing work assignments;

Performs other incidental tasks, as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the tools, techniques and terminology associated with highway maintenance; thorough knowledge of safety precautions connected with such work; ability to plan work well in advance, so that daily assignments can be made without loss of time; ability to give effective supervision to lower level personnel; ability to get along well with supervisors and employees supervised; ability to coordinate maintenance work with the

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES (cont'd): work of other trades; resourcefulness and imagination in meeting new and unusual maintenance and repair problems; ability to use automated systems such as word processing, spreadsheets, calendar, email and database software; ability to read, write, speak, understand and communicate in English sufficiently to perform the duties of the position; initiative in carrying out maintenance work and in seeking improved work methods; pleasing personality; physical strength and agility; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a CDL-B driver license issued by the U.S. state of residence, with required endorsements, and three years of construction, demolition, general maintenance, or motor equipment operation experience, which included one year of experience performing road maintenance work that involved laying and/or patching asphalt or concrete pavements and gutters; repairing potholes; repairing culverts, catch basins, storm drains and manholes, and snow and ice control.

SUBSTITUTION: Possession of a high school or equivalency diploma may be substituted for one year of the general experience.

SPECIAL REQUIREMENT: (1) Must possess and maintain a CDL-B license issued by New York State with required endorsements while in the title. Under New York State law applicants for a CDL must be 21 years old. (2) Depending on work assignment, must meet standards of OSHA regulation 1910.134 Respiratory Protection, and will be required to meet Federal, State and local standards with respect to health and safety.