COORDINATOR OF REHABILITATIVE SERVICES

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, the incumbent of this class is responsible for coordinating, developing, planning, organizing and directing a program of physical therapy and rehabilitation for the Health Department and local agencies. Direct supervision is exercised over physical therapists and general supervision over contracted rehabilitative services. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Consults with administrators, directors, physicians, public health nurses in planning, promoting, and conducting programs in physical therapy and rehabilitation;

Conducts orientation and in-service training program for staff members on activities dealing with physical therapy and rehabilitation;

Provides consultation to Public Health Nursing staff on specific case problems involving physical therapy and rehabilitation;

Provides special assistance to local health departments on programs affecting this group;

Evaluates, organizes, and makes available material for educational, teaching and consultation purposes;

Develops and maintains a system of adequate recording of meaningful records and statistics;

Prepares exhibits and delivers lectures on public health physical therapy to community groups and clubs.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the objectives, principles, and techniques of physical therapy and rehabilitation and of the care and use of related equipment; thorough knowledge of the operations of Public Health Nursing Units; skill in the operation and application of various rehabilitative modalities and techniques; ability to supervise and instruct others - in the application of physical therapy and rehabilitation procedures; ability to establish good working relationships and inspire confidence and secure the cooperation of others; ability to speak and write effectively; ability to prepare and maintain reports and records; manual dexterity; tact; initiative; good judgment; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Must possess license and current registration, issued by the New York State Education Department, as a Physical Therapist, and have six years of physical therapy/rehabilitation experience, four years of which must have been in a community, non-institutional setting, and two years of which must have been in an institutional setting.

West. Co.
J. C.: Competitive
WPP1

Job Class Code: C0301
Job Group XII