

## PRACTICAL NURSE - RTI

DISTINGUISHING FEATURES OF THE CLASS: Under the supervision of a higher level nurse or health care professional, an incumbent of this class performs tasks and responsibilities within the framework of casefinding, health education, health teaching, health counseling and supportive and restorative care in accordance with the Nursing Practice Act. Incumbents provide direct nursing care to an assigned complement of geriatric patients of the Taylor Care Center for the duration of an assigned shift to ensure the effective delivery of patient care and monitor their daily living activities in accordance with established standards of nursing care. Patients treated at the Taylor Care Center are primarily geriatric patients requiring long term care. Responsibilities involve compliance with required reporting and recording procedures regarding patient care, patient condition, emergencies, medications, enteral feedings, and narcotics count. Work is subject to shift assignments over a 24 hour/7 day per week period. Supervision may be exercised over Special Attendants. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Performs tasks and responsibilities within the framework of casefinding, health education, health teaching, health counseling and supportive and restorative care in accordance with the Nursing Practice Act;

Provides direct care to ensure that patient treatments are carried out including monitoring of vital signs, noting and reporting of unusual symptoms or changes in condition, administering medications, enteral feedings and treatments, assisting with meals, carrying out physician orders, assisting patients with ambulation and other aspects of rehabilitative nursing including but not limited to range of motion and turning and positioning, as prescribed;

Assesses patients' needs in an emergency situation, administers CPR or other appropriate action, and notifies supervisor;

Collaborates with other health team members in problem-solving and to achieve optimal health and quality of life for the patients;

Records and documents patient responses, progress, changes in condition, etc. in patient records and charts according to established procedures;

Reports changes in patient's conditions and responses to the planned regimen of care to the Head Nurse or Supervisor;

Advocates the Patients' Bill of Rights;

Assists patients in preparing for clinic visits;

Reports needed supplies and needed repairs to equipment;

Transcribes physician orders, insures that they are carried out, and documents them in patient charts;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Maintains professional competence through participation in in-service education and continuing education programs;

Accesses protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive);

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of nursing care skills particularly as they apply to long term care of geriatric patients; skill in the operation of patient treatment and monitoring equipment such as blood pressure equipment, thermometer, stethoscope, CPR equipment, needles, syringes, suction, catheters, restraints, feeding tubes and oxygen; leadership ability; ability to work under stress; ability to work well with others; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; responsibility; sound professional judgment; flexibility with work assignments; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either (a) at time of permanent appointment, must possess a valid license and current registration to practice as a Practical Nurse in New York State; or (b) at time of temporary appointment, must possess a valid limited permit to practice as a Practical Nurse in New York State.