

PHARMACY INTERN

DISTINGUISHING FEATURES OF THE CLASS: This is a trainee position under the direct supervision of a Licensed Pharmacist. Incumbents in this class perform non-professional pharmacological activities and assist a Licensed Pharmacist in providing pharmaceutical services. Supervision is not a responsibility of this class. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Receives instruction in pharmacy practice;

Fills prescriptions and dispenses medication in accordance with prescribed procedures;

Assists the Pharmacist in unit dose drug dispensing and packaging procedures;

Assists the Pharmacist in I.V. Additive and Hyperalimentation dispensing and manufacturing procedures;

Assists in making Nursing Unit inspections of all medication areas;

Assists in the compounding, manufacturing and storing of drugs in accordance with good manufacturing practice and prescribed procedures;

Restocks all working drug supplies within the pharmacy;

Prepares I.V. worksheet forms and additive labels;

Answers telephone and refers call to proper individuals;

Maintains pharmacy area in clean and orderly condition;

Maintains appropriate records as required;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

Accesses protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive);

May perform other incidental tasks, as needed.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the science and concepts of modern pharmacology; ability to relate effectively to patients and Medical Center staff; ability to function in stressful situations; sound professional judgment; confidentiality; tact; physical condition commensurate with the requirements of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a valid New York State Pharmacy Intern Permit.

West. Co.
J. C.: Non-competitive†
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Job Class Code: C1719
Job Group: VII