

SUPERVISOR - SPEECH AND HEARING CENTER

DISTINGUISHING FEATURES OF THE CLASS: Under the general supervision of the Director of Physical Medicine and Rehabilitation, and the Director of Otolaryngology, the incumbent of this position administers, directs, coordinates and supervises the Speech and Hearing Center at the Westchester Medical Center. Depending on the clinical training of the incumbent, in audiology or speech therapy, provides supervision over the work of Audiologists or Speech-Language Pathologists and graduate students via direct observation, review of diagnostic decisions, reports, and progress notes; and provides general administrative supervision over all staff with supervisory support over the clinical area not that of the incumbent's training. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Directs, administers and supervises a program providing for the evaluation, diagnosis and rehabilitation of patients with hearing or communication disorders and/or impairments;

Provides clinical supervision, selection, training and evaluation of subordinate professional staff in implementing program objectives;

Conducts quality assurance reviews as established for audiology and speech/ language services;

Reviews technical materials for the acquisition of equipment, and assesses the need for the development of new programs and services in audiology and speech-language pathology;

Develops and maintains interdisciplinary relationships with other departments and programs throughout the Medical Center and outlying community;

Consults with physicians and other health professionals as a member of a multi-disciplinary team in developing and implementing appropriate therapeutic approaches, intervention, and referral;

Counsels patients and members of patients' families regarding the patient's disability, therapeutic approaches and class placement for school age children;

Develops and implements remediation programs on an individual and/or group basis based on evaluative data and behavioral objectives for each client;

Provides therapy using sophisticated electronic instrumentation, augmentative communication devices, sign language, specialized techniques and family counseling;

Observes and measures progress of patients receiving treatment;

Instructs and demonstrates to students and other health professionals the objectives and techniques of speech/audiology and hearing therapy;

EXAMPLES OF WORK: (Illustrative Only) (Cont'd.)

Represents the Medical Center at meetings and conferences of professional organizations in Audiology and Speech Pathology;

Holds weekly staff conferences on the problems and progress of patients, particularly those of children;

Communicates and confers with local, County, and State educational and Public Health personnel on needs and educational placement of hearing, language and/or speech-handicapped children;

Prepares the annual budget for the speech and hearing center, oversees the maintenance of equipment, and the requisitioning of adequate supplies;

Prepares daily, monthly, and annual statistical reports;

Provides in-service training to student nurses, resident physicians and other medical center staff on speech, hearing, and language problems;

Directs the research activities of the Speech and Hearing Center.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the principles, objectives, and techniques of speech-language pathology and audiology; thorough knowledge of diagnostic tests and therapeutic instrumentation used in connection with speech and hearing disorders; good knowledge of research methods required in the practice of speech therapy and audiology; ability to communicate effectively with patients, staff and speech and hearing personnel from other agencies; familiarity with anatomy, physiology, and abnormal psychology as it relates to diagnosing and treating hearing disorders; ability to supervise and manage the work of others; ability to detect symptoms; initiative; resourcefulness; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a valid license and current registration, issued by the New York State Education Department, in Speech-Language Pathology or Audiology and three years of clinical experience in Audiology or Speech-Language Pathology, which included one year of supervisory experience.

SPECIAL REQUIREMENT: Possession of a Certificate of Clinical Competency issued by the American Speech-Language Hearing Association.