

## TECHNICAL SPECIALIST (IMMUNOLOGY)

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision an incumbent of this class is responsible for supervising and performing specialized technical immunological analyses of specimens leading to the diagnosis and treatment of diseases at Westchester Medical Center. The procedures performed at this level are of a highly specialized nature. Incumbents must be proficient in all of the specialized technical and scientific aspects involved to be able to both perform the analysis, and provide technical consultation and guidance to others. Responsibility also involves ensuring the receipt, recording, grouping, and labeling of specimens and the communication of test results to the attending physician. Supervision may be exercised over a number of medical technologists in providing technical expertise and guidance in the area of specialization. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Performs, develops and establishes various types of specialized tests and procedures in Immunology including (but not limited to): tissue typing and serological procedures, specialized serologies such as enzyme labeled studies or fluorescent studies and special staining and procedures;

Reviews the work of medical technologists, providing them with instruction, professional guidance and expertise, in the area of specialization;

Handles cell harvesting and preservation;

Operates flow cytometer and other automated systems;

May supervise the operation of the lab in the absence of the supervisor, ensuring adequate coverage on the assigned shift;

Interprets test results and issues written reports;

Operates specialized equipment, and provides instruction, as needed;

Confers with attending or referral physician on test results, and ensures their immediate notification when the critical limits of specified test results are exceeded, presenting a life threatening circumstance for the patient;

Provides technical assistance in the development of new procedures in Immunology;

Performs feasibility studies in setting up new procedures;

Implements quality control measures, documenting remedial action taken for detected deficiencies and defects;

Ensures the proper preparing, storing, dispensing, and periodic evaluation of all solid and liquid reagents to assure the accuracy and precision of test results;

Provides training for new technologists in the area of specialization;

EXAMPLES OF WORK: (Illustrative Only)

Keeps abreast of developments of new techniques or improvements in published or existing methods;

Attends workshops, conferences and meetings;

Accesses protected health information (PHI) in accordance with departmental assignments and guidelines defining levels of access (i.e. incidental vs. extensive);

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of the principles, techniques, procedures, instrumentation, and safety precautions in the field of medical technology particularly as they apply in the field of Immunology; skill in the operation, calibration, troubleshooting, and routine maintenance of modern laboratory equipment and instrumentation; skill in lab procedures such as: tissue typing, fluorescent microscopy studies, automated methods in immunology, special staining procedures; ability to conduct tests and analyses of specimens, detect and investigate problems, and make evaluations supported by experimental evidence; ability to provide technical consultation to physicians and nurses; ability to supervise and coordinate the work of others, and implement quality control standards; dependability; accuracy; thoroughness; sound professional judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a valid license and current registration as a Clinical Laboratory Technologist, issued by the New York State Education Department, a Bachelor's Degree\* in Medical Technology or one of the chemical, physical or biological sciences or closely related field, and four years of post-degree experience in a clinical laboratory, two years of which must have been in immunology, in an approved medical, hospital or public health laboratory.

\*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Education Department as a post-secondary, degree-granting institution.

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Job Class Code: C2503  
Job Group: XI