

ASSISTANT SEWER MAINTENANCE FOREMAN

GENERAL STATEMENT OF DUTIES: Assists in the supervision of the work of Sewer Maintenance Men and other Laborers in the maintenance and operation of a sewage system or sewage treatment plant; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This position participates and assists in the supervision of Sewer Maintenance Men and Laborers involved in the operation, maintenance and repair of storm sewers, sanitary sewers, sewage pumping stations, sewage treatment works and appurtenances. General supervision is received from the Sewer Maintenance Foreman and/or an administrative employee. Supervision is exercised over Sewer Maintenance Men and other Laborers.

EXAMPLES OF WORK: (Illustrative Only)

Supervises and operates catch basin cleaner;

Assists in the supervision and coordination of the repair and maintenance of sewers;

Participates and directs workers in connecting sewer lines;

Supervises and participates in the cleaning of storm, water and sewer drains and repairing broken sewer lines and repairing worn and damaged parts;

Assists in coordinating the painting and maintenance of structures and equipment;

Operates and supervises the operation of pumps, motors and other machinery and equipment of pumping station or sewage treatment plant;

Keeps records and makes reports as required.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of flow conditions as they relate to sewer systems; working knowledge of the tools, equipment and terminology used in maintaining a sewer system; working knowledge of the location and practices related to the construction, maintenance and repair of sewers, drains, catch basins and appurtenances; ability to lay out and plan work for others; ability to follow verbal and/or written instructions; dependability; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) graduation from high school course or possession of an equivalency diploma and two years of experience in the maintenance of a sewage system or sewage treatment plant; or (b) four years of experience as a laborer, two years of which must have been in the operation of sewage treatment equipment; or (c) an equivalent combination of the foregoing training and experience.

SPECIAL REQUIREMENT: Possession of a valid license to operate a motor vehicle in New York State at time of appointment.