

AUTOMOTIVE MECHANIC - LABORER

DISTINGUISHING FEATURES OF THE CLASS: Under the general supervision of a higher level employee, when assigned, an incumbent in this class is responsible for a wide variety of repair, diagnostic and maintenance work on all types of automotive equipment. Incumbents will be responsible for carrying out a preventive maintenance program for the equipment and be required to operate varied types of automotive equipment. In addition, the incumbent is responsible for performing routine unskilled manual laboring work, when assigned. Supervision is not a responsibility of this class. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Performs maintenance work and repair on gasoline powered engines including oil changes, transmission repair; brake repair; tire repair/replacement and any other automotive mechanical duties as assigned;

Performs inspections of automotive equipment as part of a preventative maintenance program;

Tunes engines, aligns brakes, replace water hoses, fan belts, oil seals and other minor parts;

Operates valve grinder, drill press, lathe, welding and burning equipment and other associated tools;

Repairs and maintains small engine equipment such as gas powered weed whackers, snow blowers, leaf blowers, lawn mowers, pumps, etc.;

Prepares purchase orders and maintains inventory of stock;

Performs routine cleaning, maintenance and repair assignments;

Loads and unloads snow, materials, and equipment from trucks;

Digs and refills trenches for water and sewer lines;

Rakes leaves and hauls away rubbish;

Flushes sewer and cleans manholes and catch basins;

Cuts grass by hand or with a mower;

Cuts up trees that have fallen;

Performs snow removal duties;

May recommend replacement of vehicles and other equipment;

May operate a pick-up truck to get to a work site or remove material;

May operate a truck for snow plowing, street sanding, etc. in a storm emergency.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of tools, techniques, and terminology associated with the automotive mechanics trade; good knowledge of the accident and safety precautions of the trade; demonstrate ability to perform difficult repairs on all types of automotive equipment; ability to diagnose mechanical difficulties; ability to work from oral or written instructions and without instruction from own diagnosis; ability to lay out, organize and plan the work of others; ability to follow oral instructions; ability to get along well with others; ability to read, write, speak, understand and communicate in English sufficiently to perform the essential duties of the position; good interpersonal skills; initiative; resourcefulness; good judgment; industrious in work performance; physical strength and agility; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from high school or possession of a high school equivalency diploma and three (3) years of experience in performing, or assisting in the performance of maintenance and repair work on automotive and/or heavy motor equipment.

SUBSTITUTION: An Associate's Degree* in Auto Mechanics, Automotive Technology or a related field or possession of a certificate from a post secondary vocational school in Auto Mechanics, Automotive Technology or a related field may be substituted for two (2) years of work experience described above.

SPECIAL REQUIREMENT: At time of appointment, possession of a valid license, appropriate for the vehicle to be operated and issued by the New York State Department of Motor Vehicles. The appointing authority is responsible for verifying and ensuring that the candidate meets these conditions at time of appointment and throughout the course of employment.

Towns, Villages,
Cities of Peekskill and Rye
J.C.: Competitive pending approval of Juris Class
Change to Non-Competitive

Job Class Code: 1048