

## ANIMAL WARDEN

DISTINGUISHING FEATURES OF THE CLASS: Under the general supervision of a higher level employee, the incumbent of this class patrols a municipal area in search of stray and/or unlicensed animals and is responsible for impounding and transporting them. The incumbent assists in taking the annual dog census. Supervision is not normally a responsibility of this position. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Patrols an assigned area to locate and capture or remove stray, dangerous, dead, and sick or injured animals;

Catches and impounds unlicensed and/or stray dogs and transports them to a shelter or another appropriate facility;

Catches nuisance animals such as skunks, raccoons, etc. and transports them to an appropriate facility;

Enforces statutes for regulation of licensing, ownership and animal control;

Assists in taking dog census;

Keeps simple records of animals (dogs, cats, etc.) impounded, transported, sold or destroyed;

Examines dog licenses for validity and may issue warning or summons to delinquent owners.

Coordinates animal control activities and/or policies with various county and local agencies;

Enforces quarantine laws applicable to dogs;

May attend meetings with local humane societies and animal welfare agencies.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of the geography of the community; ability to handle dogs, cats and nuisance animals; initiative; resourcefulness; good judgment; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from high school or possession of a high school equivalency diploma.

SPECIAL REQUIREMENT: Possession of a valid license to operate a motor vehicle in New York State at time of appointment.

Towns, Villages

Cities of Rye and Peekskill

J. C.: Non-Competitive

Additional position: Competitive

MPM

(Note: Formerly Dog Warden)

Job Class Code: 0154