

BAY CONSTABLE

DISTINGUISHING FEATURES OF THE CLASS: Under supervision of the Police Chief or Commissioner of Public Safety, the incumbent of this class performs marine patrol duties to enforce codes, laws, and ordinances governing boating safety and traffic, fishing, hunting, waterways and conservation, which fall under the jurisdiction of the Police Department. Supervision is not usually a function of this position. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Patrols local waters and surrounding geographical area by boat or car to inspect permits (i.e., fishing, shell fishing, hunting permits);

Performs surveillance duties by boat or car to assure code and law enforcement;

Investigates and documents evidence of violations;

Issues summonses as necessary;

Apprehends and arrests violators;

Prepares and submits daily reports as required in conjunction with assignments;

Prepares accusatory instruments and supporting depositions for court submission;

Conducts search and rescue missions;

Aides and assists distressed boaters and swimmers;

Administers first aid as needed;

Works with other law enforcement agencies and U.S. Coast Guard;

Conducts harbor mooring inspections;

Prepares statistics for reporting to state and federal agencies (i.e., fish, wildlife, boat);

Uses computer applications such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES:

Good knowledge of the laws and codes governing the use of local waters; good knowledge of the geography of the municipality and its waterways; good knowledge of first aid, CPR, AED and Stop the Bleed procedures; good knowledge of search and rescue procedures; good knowledge of small boat handling and operation; skill in the use and care of firearms; ability to swim well in different depths and conditions; ability to read and understand New York State Environmental Conservation Law, New York State Penal Law and New York State Criminal Procedures Law as applies to areas of assigned responsibility; ability to interpret and effectively act on laws, codes, rules and regulations as they apply to law enforcement situations; ability to react calmly, quickly and effectively in emergency and stressful situations; ability to effectively detect, investigate and document violations and to tactfully, yet firmly, enforce compliance with

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES (cont'd.):

those laws and codes; ability to work effectively in adverse weather conditions; ability to prepare required activity reports and detailed necessary case accounts and documentation; ability to express oneself clearly and concisely in writing and conversation; ability to establish and maintain effective working relationships; ability to communicate professionally and respectfully with the general public; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software; good judgment; emotional maturity; honesty; integrity; tact; dependability; physical agility; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from high school or possession of a high school equivalency diploma and possession of a valid license to operate a motor vehicle in New York State at time of appointment.

SPECIAL REQUIREMENTS (WITHIN 12 MONTHS OF INITIAL APPOINTMENT):

1. Certificate of completion of Municipal Police Training Council's minimum training requirements for part time Peace Officers (162 hours) and Peace Officer Firearms portion (40 hours) to be completed within 12 months of initial appointment;
2. Certificate of completion of New York State Parks and Recreation Marine Law Enforcement course (40 hours) to be completed within 12 months of initial appointment;
3. Certificate of completion of a Standard First Aid, CPR and AED course, and Stop the Bleed Course (minimum 8 hours biannually) to be completed within 12 months of initial appointment;

It is the responsibility of the appointing authority to ensure that the candidate possesses, or obtains within 12 months of initial appointment, valid certifications as listed above and valid driver's license throughout the course of employment.

SPECIAL NOTE: Bay Constables in the City of Rye and Village of Mamaroneck are designated as peace officers in accordance with New York State Criminal Procedure Law Section 2.10.18, and shall have all of the powers of peace officer defined in New York State Criminal Procedure Law Section 2.20.