

BUS ATTENDANT

GENERAL STATEMENT OF DUTIES: Rides on a school bus or other student transportation vehicle for the purpose of maintaining order, and for supervising the loading and unloading of vehicles at the various stopping points; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: This is routine work, which includes responsibility for the safety of school children on regularly scheduled trips to and from school. The incumbent rides on a school bus or other student transportation vehicle for the purpose of maintaining order, and for supervising the loading and unloading of vehicles at the various stopping points.

EXAMPLES OF WORK: (Illustrative Only)

Accompanies a school bus or other student transportation vehicle for the purpose of assisting pupils to climb aboard and alight from the vehicle;

Helps young pupils to cross the highways in safety;

Maintains order and makes certain that passengers are seated while vehicle is in motion;

Assists pupils and driver as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Familiarity with the various bus routes in the district and their stopping places for pupils; ability to understand and follow simple oral and written directions; dependability; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Ability to get along well with children and to maintain discipline.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.