

CLEANER/GROUNDSKEEPER

GENERAL STATEMENT OF DUTIES: Performs routine building cleaning, as well as maintenance of school district grounds; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under direct supervision, incumbents of this position perform routine cleaning duties of school buildings and routine work in the maintenance of school grounds. The distinguishing feature between this position and that of a Custodial Worker/Groundskeeper is that this position does not involve repair or complex maintenance duties.

EXAMPLES OF WORK: (Illustrative Only)

When assigned to Cleaner duties:

Sweeps and mops floors;
Washes windows, blackboards, and lavatory fixtures;
Dusts woodwork, furniture, and other articles;
Empties trash receptacles;
Replenishes lavatory supplies;
Waxes floors and furniture;
Vacuums floors, rugs, carpets;
Replaces light bulbs;
Sets thermostats, as assigned.

When assigned to Groundskeeping activities:

Mows, reseeds, rolls and fertilizes lawns and athletic fields;
Cares for flowerbeds;
Rakes leaves; trims hedges, trees and shrubs;

When assigned to Groundskeeping activities: (Continued)

Operates a variety of grounds maintenance equipment;

Shovels and plows snow and ice from sidewalks and driveways;

Patches blacktop on sidewalks and driveways;

Cleans gutters and catch basins.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Familiarity with building cleaning practices, supplies and equipment; working knowledge of the accepted procedures and practices of grounds maintenance work; ability to use building cleaning supplies and equipment; ability to use groundskeeping equipment; ability to follow simple oral and written directions; willingness to work outside during inclement weather; thoroughness; dependability; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) six (6) months experience in cleaning; or (b) six (6) months experience in grounds maintenance work; or (c) a satisfactory equivalent combination of the foregoing experience sufficient to indicate the ability to do the job.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:

In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.