

POLICE ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: This work consists primarily of routine guarding duties, in which the incumbent guards and monitors prisoners being held in a municipal jail. However, there is considerable responsibility for the exercise of independent judgment in emergencies. The work is normally carried out under the immediate supervision of the Police Chief or Police Sergeant. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Guards prisoners apprehended and being held in a municipal jail;

Censors incoming and outgoing mail;

Purchases food for prisoners' meals;

May oversee the cleaning of prisoner quarters;

May oversee all laundry work and cleaning done by prisoners;

May accompany prisoners to and from courts and other institutions;

May conduct strip searches of prisoners in the absence of a suitable police officer.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: Some knowledge of the principles of first aid; mental and physical alertness; ability to get along with others; ability to understand and carry out oral and written directions; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: None