

PRACTICAL NURSE

DISTINGUISHING FEATURES OF THE CLASS: Under the supervision of the Registered Professional Nurse (School) or other authorized health care provider, an incumbent of this position is responsible for providing direct skilled nursing care tasks and procedures such as administering procedures and medication, and monitoring and reporting of vital signs of assigned student(s) including multiply handicapped student(s) in a school based setting. Supervision is not a regular responsibility of this class. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Provides direct medical/nursing care to assigned student(s) including multiply handicapped student(s);

Implements nursing regimen for assigned student(s) including administration of medication in accordance with written orders of physicians;

Observes, measures, monitors and reports indications of patient health status including vital signs and notes and reports unusual symptoms or changes;

Assists with ambulation, personal hygiene;

Assists with the maintenance of health records i.e. files and charts;

Responds to daily physical, emotional and material needs of assigned student(s);

Maintains safe and comfortable environment for assigned student(s);

Carries out special technical procedures in accordance with written orders using established procedures;

Provides supervisor with periodic updates of student's overall adjustment to school environment;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of current nursing practices, procedures, and techniques; skill in the operation of patient treatment and monitoring equipment such as blood pressure gauges, thermometer, stethoscope, needles, syringes, catheters, suction, tubing, etc.; skill in the application of nursing techniques and practices; ability to work with children in a school based setting; ability to communicate effectively; ability to understand and follow technical, oral and written instructions; ability to establish and maintain effective working relationships with students, teachers, parents and others; ability to organize and maintain accurate records and make reports; ability to read, write, speak, understand, and communicate in English sufficiently to perform the essential duties of the position; ability to use computer applications such as spreadsheets, word processing, calendar, e-mail and database software; good powers of observation; mental alertness; firmness; initiative, cheerfulness; patience; emotional stability; sympathetic attitude toward the sick; sound professional judgment; flexibility; good moral character; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Possession of a valid license and current registration, issued by the State of New York, to practice as a Practical Nurse.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:
In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.