

PRINCIPAL FIREFIGHTER  
(City of Peekskill)

GENERAL STATEMENT OF DUTIES: Performs fire prevention and fire fighting duties; oversees the paid firefighters of the department; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS: Under the supervision of the volunteer Fire Chief and/or City Manager and in addition to fire fighting and prevention duties; the incumbent of this position is responsible for overseeing the paid firefighters of the department and their daily activities. This work is of a hazardous nature, involving responsibility for fire fighting and prevention, salvage and rescue operations and requires mental acuity and physical stamina in the performance of duties. Fire fighting duties are performed under the direct supervision of superior officers. Fire inspection responsibilities are developed in conjunction with the Building Department. The incumbent of this position is responsible for overseeing routine maintenance work and custodial work on the station house; enforcement of Rules, Regulations and orders of the paid department and the general oversight and inspection of the work and training of paid firefighters. **Supervision is not a responsibility of this position.**

EXAMPLES OF WORK: (Illustrative Only)

Responds to fire alarms and emergency calls with a fire company;

Drives and operates fire apparatus;

Responsible for the members of the paid firefighters of the department and the enforcement and direction of Rules, Regulations and orders of the Department;

Responsible for the administration, report preparation, record keeping, discipline and efficiency of the paid firefighters.

Oversees and disseminates directives and information to the Senior Firefighters;

Coordinates scheduling, training, purchasing (under the City's procurement policy), inventory, health and safety, code enforcement, hydrant maintenance, and apparatus maintenance;

Assists in interviewing, evaluates and assists in making hiring recommendations for paid firefighters;

Coordinates with volunteer Chief to ensure proper function of apparatus and equipment;

Coordinates procedures for compliance of mandated standards effecting members of the paid department;

Coordinates with Public Safety, department heads and the volunteer Fire Chief for establishment and maintenance of inter-departmental programs;

Lays and connects hose lines and nozzles, turns water on and off;

Holds fire hose and directs stream;

EXAMPLES OF WORK: (Illustrative Only) (Continued)

Erects and climbs ladders to enter burning buildings when necessary;

Removes persons from burning buildings;

Operates portable radio and/or other radio equipment at fire or rescue scenes, when necessary;

Learns and practices new methods of fire prevention and fire fighting;

Assists in giving emergency first aid treatment to injured persons;

Makes periodic inspections of buildings for fire hazards;

Cleans and maintains fire fighting equipment;

Performs miscellaneous clerical work when assigned;

Performs a variety of tasks in connection with the maintenance and repair of fire department buildings, equipment and grounds;

May make opening in burning buildings for ventilation and entrance.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Working knowledge of first aid methods and the ability to apply them; mental alertness; mechanical aptitude; ability to oversee the work of others; ability to disseminate information to subordinates accurately and clearly; ability to efficiently plan, schedule and oversee the work of others; ability to understand and carry out complex oral and written instructions; ability to operate an automobile or other vehicles as required; ability to operate portable radio and/or other communication equipment found in fire/emergency apparatus and fire stations; ability to tie and/or assemble appropriate rope knot when required by firefighting/rescue tasks requiring use of rope; ability to get along well with others; conscientiousness; dependability; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Either: (a) five years of permanent competitive class status as a Firefighter; or (b) four (4) years of permanent competitive class status as a Firefighter and one (1) year permanent competitive class status as a Senior Firefighter.

SPECIAL REQUIREMENTS:

DRIVER'S LICENSE: Possession of a valid New York State Operator's License appropriate for the type of vehicle to be operated at the time of appointment.

SPECIAL NOTE: The City of Peekskill may require candidates to attain EMT status by the end of the probationary period.