

RECREATION ATTENDANT

DISTINGUISHING FEATURES OF THE CLASS: Under supervision, the incumbent of this position performs routine work under specific instructions at a recreational facility or event. Duties assigned will vary but may include the collection of tickets and fees; the orderly assignment of facilities; distribution and collection of equipment and supplies; enforcing the rules and regulations of the facility; controlling the movement of crowds; ensuring the orderly conduct of participants and basic custodial and maintenance tasks for the upkeep of the recreation facilities. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Maintains and prepares courts, fields, locker rooms, facilities;

Maintains order and enforces rules and regulations;

Performs routine custodial and maintenance tasks (i.e. cleans and disinfects locker rooms, cleans up courts and fields, cuts grass, picks up rubbish, paints and repairs equipment);

Keeps logs of basic information such as attendance and number of tickets collected and prepares summaries for supervisor;

Collects fees and turns in same to the proper authority;

Collects tickets from participants and facility users;

Assigns courts and other facilities;

Controls entrance to pool facility;

Checks permits;

Issues equipment and supplies;

Supplies, tidies and otherwise maintains order in locker rooms.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Ability to deal with the public and to secure cooperation without unnecessary antagonism; ability to read and write; ability to keep simple records; ability to give and enforce simple instructions; ability to perform light manual labor; ability to get along well with others; good observation; mental alertness; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: None.