

RECREATION SPECIALIST (AQUATICS)

DISTINGUISHING FEATURES OF THE CLASS: Under the supervision of an employee of higher rank, an incumbent in this class is responsible for the conduct and instruction of water safety and/or swimming activities at a pool facility. An incumbent serves as an aquatic instructor of individuals or classes of individuals as scheduled, with considerable freedom as to approach, method and technique. This position may involve the actual conduct of the activity or the organization and initiation of activity groups and the instruction of certified individuals in the manner in which the details of the activity are to be carried out. Classes are non-academic, being demonstrational and participational in nature, and are designed to teach water safety and develop swimming ability in class participants. The Recreation Specialist (Aquatics) may direct and supervise the work of Recreation Leaders, non-professional personnel, and volunteers who may be assigned to assist in the instructional phase of the specified activity in the pool. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Gives instruction in all facets of the aquatic operations with special emphasis in the area of swimming and water safety;

Explains and demonstrates the uses of supplies and equipment, and the techniques and procedures used in the activity sessions, i.e. swim boards, "noodles", life jackets, etc.;

Maintains equipment and supplies necessary for classes and/or instruction;

Requisitions necessary materials and supplies;

Maintains a clean and sanitary pool area;

Checks with staff to insure chemical levels of pool are correct;

Exercises professional judgment and responsibility in the conduct of the pool activities for various age groups;

Incorporates the activity into an acceptable total philosophy of recreation, and interprets this to the participants in an effort to motivate expanded interest in the water activity;

Participates in planning course content;

Assists other recreation staff in working with the specialized pool activity to meet the specific interests of people in the school/community;

Trains and supervises assigned staff and volunteers in the pool activities and related services;

Assists with administrative duties as required;

May be required to act as lifeguard as needed;

May provide first aid and/or CPR, if required;

EXAMPLES OF WORK: (Illustrative Only) (Continued)

May use computer applications such as spreadsheets, word processing, calendar, email and database software in the performance of work assignments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Thorough knowledge of both theory and practices of a Water Safety and/or Swim Instructor; thorough knowledge of the equipment and materials utilized in a pool facility; skill and experience sufficient to demonstrate techniques of principles to students and adults; skill in instructing others in techniques of water instruction; ability to swim well; ability to stimulate and hold the interest of the participants; ability to effectively relate to people of all ages; ability to get along well with others; ability to read, write, understand, and communicate in English sufficiently to perform the essential functions of the position; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software; conscientiousness; mental alertness; dependability; initiative; tact; creativity; resourcefulness; physical condition commensurate with the duties of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from high school or possession of a high school equivalency diploma and possession of a current WSI (Water Safety Instructor) certification.

SPECIAL REQUIREMENT: Depending upon assignment, possession of an American Red Cross Lifeguard certification (or equivalent) and/or an American Red Cross CPR: Basic Life Support for the Professional Rescuer certification (or equivalent) may be required. Incumbent may also be required to possess an American Red Cross First Aid Training for First Responders certification (or equivalent) and/or American Red Cross Advanced First Aid certification (or equivalent). All certifications must be current and incumbent must re-certify as appropriate based on New York State and local Department of Health regulations.

NOTE: Unless otherwise noted, only experience gained after attaining the minimum education level indicated in the minimum qualifications will be considered in evaluating experience.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:
In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check

School Districts

Towns, Villages

Cities of Peekskill & Rye

J. C.: Competitive

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Job Class Code: 0680 (Municipalities)

S680 (School Districts)