

## VIDEO CAMERA OPERATOR

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this class is responsible for videotaping programs and events for broadcast by a municipality or school district. Duties include operating a video camera and ancillary videotaping equipment, including the use of automated systems for associated basic video programming tasks. Supervision is not a responsibility of this class. Does related work as required.

### EXAMPLES OF WORK: (Illustrative Only)

Sets up equipment for live and videotaped cable TV productions;

Operates a video camera to videotape meetings, after school activities, municipal activities, municipal cable show programs and other broadcasts as directed;

Operates robotic cameras for meeting cablecasts;

May edit program and event broadcasts as directed;

Uses a replicating machine or other visual aid application software to create DVD's from videotape;

Enters simple programming commands to visual aid application software or uses other audio-visual equipment to enable channel playback;

Uses simple application software programs to create community bulletin boards listing upcoming events;

May make simple repairs to videotape equipment, and/or identifies equipment problems to supervisor for repair;

May assist higher level staff in setting up more complicated video equipment, as necessary;

May maintain records of equipment, supplies and tools related to area of assignment;

Uses computer applications or other automated systems such as spreadsheets, word processing, calendar, email and database software in performing assignments;

May perform other incidental tasks, as needed.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Working knowledge of the principals and practices used in video production and the operation of basic video equipment; working knowledge of safe working practices; ability to use video and audio equipment; ability to learn the characteristics, capabilities, and methods of equipment operation; ability to read, write, understand and communicate in English sufficiently to perform the essential functions of the position; ability to use automated systems such as spreadsheets, word processing, calendar, email and database software; initiative; resourcefulness; tact; courtesy; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: There are no minimum training and experience qualifications.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:  
In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

Town of Eastchester, Village of Dobbs Ferry  
Peekskill City School District  
J. C.: Labor  
All others  
J.C.: Competitive  
1d DC & FA

Job Class Code: 0776