

VIDEOGRAPHER

DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an incumbent of this class directs programs for live and videotaped cable TV production for a municipal or school district local cable access station. The incumbent is responsible for the technical operation of complex video and audio equipment and videotaping of programs and events for broadcast on local municipal and/or school district access cable television station. The ability to exercise independent judgement and make independent decisions is a requirement. Supervision may be exercised over Video Camera Operators. Does related work as required.

EXAMPLES OF WORK: (Illustrative Only)

Videotapes programs and events for broadcast;

Operates complex video and audio equipment;

Performs editing procedures;

Prepares videotaped programs and events for broadcast;

Assists in the production or programming for local municipal and school district access cable television stations;

Transports video and audio equipment to various sites for the purpose of videotaping;

Uses computer applications such as spreadsheets, word processing, calendar, e-mail and database software in performing work assignments.

REQUIRED KNOWLEDGE, SKILLS, ABILITIES AND ATTRIBUTES: Good knowledge of principles and practices used in video production and the operation of complex video equipment; good knowledge of FCC laws and regulations pertaining to video production and broadcast; working knowledge of safe working practices; ability to use complex video and audio equipment; ability to communicate effectively both verbally and in writing; ability to establish and maintain good working relationships with staff and on-air guests; ability to effectively use computer applications such as spreadsheets, word processing, calendar, e-mail and database software; ability to read, write, understand and communicate in English sufficiently to perform the essential functions of the position; electronic aptitude; initiative; resourcefulness; tact; courtesy; integrity; good judgment; physical condition commensurate with the demands of the position.

MINIMUM ACCEPTABLE TRAINING AND EXPERIENCE: Graduation from high school or possession of a high school equivalency diploma and four (4) years of work experience in video production and editing.

SUBSTITUTION: An Associate's* or Bachelor's* Degree in Media Arts, Cinematography, Communications, Broadcasting, Videography or related field may substitute for up to three (3) years of work experience in video production and editing.

*SPECIAL NOTE: Education beyond the secondary level must be from an institution recognized or accredited by the Board of Regents of the New York State Department of Education as a post-secondary, degree-granting institution.

SPECIAL REQUIREMENT: Possession of a New York State Driver's License at time of appointment.

SPECIAL REQUIREMENT FOR APPOINTMENT IN SCHOOL DISTRICTS:
In accordance with the Safe Schools Against Violence in Education (SAVE) legislation, Chapter 180 of the Laws of 2000, and by the Regulations of the Commissioner of Education, candidates for appointment in school districts must obtain clearance for employment from the State Education Department prior to employment based upon a fingerprint and criminal history background check.

Towns, Villages,
School Districts
J.C.: Competitive
Non-Competitive (Lakeland School District)
1b

Job Class Code: 0775
S951